Dear FBC Family,

Please take a minute to read the letter from Ray and also important information from your Directory Team!!

Church Directories become dated so quickly. It has been six years since our last directory. Children have grown up and sadly, many of the members pictured are no longer with us. I am very pleased and excited that we are working on a new church directory.

You know this new directory will not be complete without you! The directory not only helps us to connect with our church family, but for new members it is a vital resource for connecting faces with names. I hope you will make this a priority to be included.

We are working with Lifetouch on this important project. They will provide the directory at no cost to our church. Every person or family unit photographed receives a complimentary directory and an 8x10 portrait. Go to our church website, www.fbclex.org to sign up. You can also sign up after worship on Sundays in the library or on Wednesday nights in the fellowship hall.

All of the pictures will be taken in the parlor and will be viewed afterwards in the conference room. You will have a variety of poses taken and one will be selected for the directory. The entire process should take around an hour. You will have the opportunity to purchase additional portraits on the day of your session. The prices are available in the church office and when you sign up if you would like to see them in advance.

This is a great opportunity to be professionally photographed, plus our new directory will be a valuable resource for you and our church family. I encourage you to help us make this a tremendous success!

Most singerely,

Rav

Photography Dates

Sundays - October 1 & 8: 12:00- 6:40 p.m.

Monday- Wednesday, October 2-4: 2-8:40 p.m.

Monday - Tuesday, October 9-10: 10 a.m.-4:40 p.m.

Wednesday - Thursday, October 11-12: 2-8:40 p.m.

INFORMATION FROM DIRECTORY COMMITTEE

Morning hours now available

Some members expressed difficulty in scheduling because of no morning hours. As you see in Ray's letter, we now have times on Monday, the 9th and Tuesday the 10th. If anyone needs to change your time and cannot access the photo site to do so, contact Brenda Hipp at 336-476-0965 or Kay Albright at 336-248-4130.

Access for photo

When you come to have your photo taken, please arrive 10 to 15 minutes early. Enter downstairs or through the door to the right of the columbarium. If you are scheduled after the church office is closed (5pm on M-Th) and need to enter downstairs, please call Brenda Hipp at 336-476-0965.

If you cannot make it to a photography session or do not wish to have your photo in the directory

LifeTouch cannot access your photo from the previous directory, but you can submit a photo. Submitted photos should be at least 250-300 DPI or at a high resolution level. If you submit a photo or if you do not wish to be photographed and want to be listed in the directory, you need to be sure the office has your correct information to be included in the directory. You can call Kay Albright at 336-248-4130 to submit this information.

Information for listing in back of directory

This would include names of each person to be listed. Include any of the following that you would like listed: birth month and day for each person, address, preferred phone number and preferred email. If you registered on line, you will fill out this information on a form at the time you have you picture made. If you already filled out a form, it should be available when you come for your photo and you can verify its accuracy.

On the day of your appointed photo shoot

Please arrive 10 to 15 minutes early. Check in near the parlor. Verify or fill out your information for the back of the directory. Smile and have fun. You will be given the opportunity to purchase photos. Ask about discount coupons—like those for senior citizens.

Need for help checking in those getting photos made

The directory committee needs someone stationed at the reception desk for all the hours people have appointments. Please call Brenda Hipp (336-476-0965) or Kay Albright (336-248-4130) if you can help.

Thanks to all who have already signed up, either on line or on Sundays after church or on Wednesday nights.

Those who have not, <u>please</u> follow the directions in Ray's letter.

You may want to view the 50 second "Church Pictorial Directory Commercial." at the link!

https://spark.adobe.com/video/VEyKAxfDwi6BI