

Director of Youth and Children's Ministries (Part-Time)

Objective:

Responsible for guiding children and youth in their understanding of themselves and their faith

Relationships:

The Director of Youth, Children and Families will report to the Senior Minister and work under his/her supervision and in coordination with the Music Minister, Financial Secretary, Business Administrator, MBCC Director, and lay leaders of the Church.

Qualifications:

- Enthusiastic Christian with the desire and ability to engage parents as vital partners in youth program(s)
- Share theological beliefs in agreement with the church covenant and statement of faith of First Baptist Church Lexington.
- Ability to teach all age groups
- Have good communication, planning, and organizational skills
- Experience in Christian leadership
- Shall demonstrate the ability to meaningfully interact and communicate with youth and their families to build lasting relationships
- Shall demonstrate the ability to recruit, train, empower and lead a team of ministry volunteers
- Must be willing to submit to a background check and drug screen

Conditions:

1. The position is defined as part-time with an expectation of an average of 25 hours per week with flexibility for certain events and times of year such as mission trips, retreats, and Vacation Bible School. It is expected that the Director will coordinate with the rest of the church staff and with designated church members to ensure that the duties described herein are covered while the Director is off duty or away.
2. Weekly schedule may vary but some in office time **may** be required. Office space will be provided for use as the Director needs or sees fit.
3. The Director will be expected to work some nights, weekends and church events.
4. The Director will be expected to lead meetings of the Children and Youth Committee but will not be required to attend meetings of other committees or meetings of the Diaconate though he/she may attend if invited.

Description of Responsibilities:

- Recruit and train volunteer lay leaders from the church membership to assist in the activities for the children and youth
- In coordination with volunteer lay leaders from the church membership, organize and carry out weekly meetings, Bible studies and activities for children and youth
- Periodically organize and carry out special events for children, youth and families, such as the Fall Festival, Birthday for Jesus, and Easter Egg Hunt
- Periodically organize and carry out retreats and mission trips for children and youth
- Establish and build relationships with families within the church and outside the church
- Collaborate with the Martha Best Children's Center (MBCC) Director and the J Smith Young YMCA Director to establish a working relationship.
- Every summer, plan and implement Vacation Bible School in coordination with church staff and member volunteers
- Coordinate **with the Senior Minister in leading** the Children's Time during Sunday morning worship service at the church
- Collaborate with youth and children's ministries of other churches to provide services to children and youth of the community
- Consult with the lay director of Sunday School about curriculum for youth and children's Sunday School
- Communicate with parents and be available to consult with them about the tools they need in helping their youth and children develop their faith

Compensation:

The Director will be compensated at the rate of \$35,000 per annum, or approximately \$673 per week, without benefits (as church policy dictates for all part-time positions). This salary is negotiable commensurate with qualifications and experience.